

**GOVERNMENT OF INDIA (भारत सरकार)**  
**MINISTRY OF RAILWAYS (रेल मंत्रालय)**  
**(RAILWAY BOARD) (रेलवे बोर्ड)**

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No.2016/TG-I/20/P/LTC

New Delhi, Dated: 29.08.2019

**The Principal Chief Commercial Managers,  
All Zonal Railways.**

**(ADDENDUM TO COMMERCIAL CIRCULAR NO. 34 of 2019)**

**Sub: Review of charges realised by Indian Railways for  
verification of PNR details.**

Vide Commercial Circular No. 34 of 2019 revised procedure to be followed in case of charges to be realised for verification of PNR details were advised. While referring to it, Zonal Railways have sought clarifications on the following issues:-

- (i) Procedure to be followed for furnishing details of PNR verification in case of applications not received under RTI.
- (ii) Charges to be realised for providing copy of reservation/working chart to any person.
- (iii) Whether the discretionary powers given vide Commercial Circular No.6 of 2007 to CCMs/CCM(PMs) to waive off the fee in specific cases like requests from different Commissions, Parliament or Legislative Secretariat etc. shall continue or not.

2. The matter has been examined in consultation with Finance Directorate of Ministry of Railways and it is clarified as under:-

- (i) For clarification sought in (i) & (ii) above, action has to be taken as per para (i) & (ii) of Commercial Circular no. 34 of 2019.
- (ii) As regards item No. (iii) above, PCCMs/CCM(PMs) can exercise the discretionary powers to waive off the fee in specific cases like requests from different Commissions, Parliament or Legislative Secretariat etc.

3. Necessary instructions may be issued to all concerned accordingly.

  
**(Sanjay Manocha)**  
**Jt. Director Passenger Marketing**  
**Railway Board**

**Copy to:**

1. CCM/PMs and CCM/PSs, all Zonal Railways.
2. EDV(T),EDFC,DF(C),PPS/FC, OSD/TC, F(C) & V(SS) branches of Railway Board.
3. MD/IRCTC,B 148,11th Floor, Statesman House, Barakhamba Road, New Delhi- 110001
4. MD/CRIS & General Manager/PRS, CRIS, Chanakyapuri, New Delhi.
5. DG, Professor/Training & Professor/Commercial Railway Staff College, Vadodara.
6. The Principals, Zonal Railway Training Institutes, Central Railway/Bhusawal, Eastern Railway/Bhuli-Dhanbad, Northern Railway/Chandausi, East Central railway/Muzaffarpur, NF Railway/Alipurduar, Southern Railway/Trichy, South Central Railway/Moula Ali, SE Railway/Sini, North Western Railway/Udaipur.
7. Director, Indian Railway Institute of Transport Management, Hardoi Bypass Road, Manak Nagar, Lucknow-2260011.
8. General Secretary, National Federation of Indian Railwaymen (NFIR), 3, Chelmsford Road, New Delhi.
9. General Secretary, All India Railwaymen Federation ( AIRF), 4, State Entry Road, New Delhi.
10. Secretary General, Federation of Railway Officers Association (FROA), Room No.370, Rail Bhawan, New Delhi.
11. Secretary General, Indian Railways Promotee Officers Federation (IRPOF), Room No. 268, Rail Bhawan, New Delhi.
12. Secretary General, All India RPF Association, Room No. 256-D, Rail Bhawan, New Delhi.
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