

GOVERNMENT OF INDIA (BHARAT SARKAR)
MINISTRY OF RAILWAYS (RAIL MANTRALAYA)
(RAILWAY BOARD)

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No.81/TC/21/1.

New Delhi, dt.12.12.2002.

Chief Commercial Managers,
All Zonal Railways.

**Sub: Strengthening of Central Ticket Checking
Squad of Railway Board.**

Policy Circular No.104 of 2002.

Central Ticket Checking Squad of Railway Board is functioning as a specialist body to coordinate the activities of ticket checking. The squad also gains importance due to the utmost necessity of monitoring and coordinating various field functions. In addition, the staff is used for monitoring on-board services for bringing about overall improvement in the on-board services commensurate with the increasing expectations of the travelling public.

2. The above duties entail a lot of responsibility and field knowledge which can only be garnered through long years of working on the Railways. It is often noticed that the Railways while recommending the names of staff for inclusion in the CTC Squad are sending the names of staff who are working in a low grade and without much experience of field working

3. It is, therefore, desired that the Railways while recommending candidates for inclusion in the CTC Squad should follow the following guidelines:-

- (i) Only suitable and efficient ticket checking staff with sufficient field experience should be recommended;

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- (ii) They should be in the grades of Rs.5000-8000 and above;
- (iii) There should be no SPE/Vigilance/D&AR cases against them.
- (iv) Their reputation must be above board and this must be specifically mentioned by their branch officers;
- (v) Besides the above, the staff short-listed by the Zonal Railway should have an aptitude and flair for conducting checks regarding on-board services and should have ability to draft and submit brief reports. Comments of the Railway on this respect are mandatory.
- (vi) The recommendation of staff for inclusion in the Squad should be made by an officer not below Branch Officers' levels in the Division and JA grade at HQ level. and the recommendation should invariably state that the person is fit in all respects for inclusion in the CTC Squad.

Please acknowledge receipt.


(Dr. P.K. Goel)
Executive Director (PM)
Railway Board