

**Government of India (Bharat Sarfar)**  
**Ministry of Railways (Rail Mantralaya)**  
**(Railway Board)**

No.2009/TG-V/12/2.

New Delhi, dated. 12.12.2010.

Chief Commercial Managers,  
All Zonal Railways.

Managing Director,  
IRCTC,  
New Delhi.

**Commercial Circular No. 60 /2010.**

**Sub: Revised norms for deployment of catering staff on Indian Railways.**

**Ref: Railway Board's Commercial Circulars No.41/2005,52/2005,  
60/2006 and 51/2009.**

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Keeping in view the trend of increased passenger growth, introduction of new types of trains and the augmentation of carrying capacity of passenger trains regularly by attaching additional coaches, the matter has been further reviewed in Board's office and it has been decided that in supersession of Board's earlier norms as stipulated in Board's Commercial Circulars referred to above, following revised norms may be followed in regard to trains running with Pantry Car/Mini Pantry or provided with TSV as the case may be, for deployment of Catering Staff:

	Trains	Details of staff
<b>1.</b>	<b>Rajdhani/Duronto Express Trains</b>	
	Supervisory Staff	<ul style="list-style-type: none"><li>• One Asstt Manager</li><li>• Two Supervisory Staff</li></ul>
	Kitchen Staff in Pantry Car	<ul style="list-style-type: none"><li>• One Cook</li><li>• One Assistant Cook</li><li>• Two Helpers</li><li>• Three Cleaners</li></ul>
	First AC Class	<ul style="list-style-type: none"><li>• Two Waiters (per coach)</li><li>• One Helper (per coach)</li></ul>
	AC Two Tier/AC Three Tier/ACC	<ul style="list-style-type: none"><li>• One Waiter (per coach)</li><li>• One Helper (per coach)</li></ul>
	Sleeper Class (in Duronto Express wherever provided)	<ul style="list-style-type: none"><li>• One Waiter (per coach)</li><li>• One Helper (per coach)</li></ul>
<b>2.</b>	<b>Shatabdi Express Trains</b>	
	Supervisory Staff	<ul style="list-style-type: none"><li>• One Asstt. Manager</li><li>• Two Supervisors</li></ul>
	Executive Class	<ul style="list-style-type: none"><li>• Two Waiters (per coach)</li><li>• One Helper (per coach)</li></ul>
	AC Chair Car	<ul style="list-style-type: none"><li>• One Waiter (per coach)</li><li>• One Helper (per coach)</li></ul>


	Trains	Details of staff
<b>3.</b>	<b>Garib Rath Express Trains (with Mini Pantry)</b>	
	Supervisory Staff	<ul style="list-style-type: none"> <li>• One Manager</li> <li>• One Supervisor</li> </ul>
	Service Staff	<ul style="list-style-type: none"> <li>• One Waiter per coach</li> </ul>
<b>4.</b>	<b>Yuva/Jan Shatabdi Express/Intercity Express Trains with CC/2S accommodation</b>	
	Supervisory Staff provided with Pantry Car	<ul style="list-style-type: none"> <li>• One Supervisor</li> </ul>
	Service Staff	<ul style="list-style-type: none"> <li>• One Waiter (per two coaches)</li> </ul>
<b>5.</b>	<b>Mail/Express Trains</b>	
	Supervisory Staff provided with Pantry Car.	<ul style="list-style-type: none"> <li>• One Assistant Manager</li> </ul>
	Pantry Car Staff	<ul style="list-style-type: none"> <li>• One Cook</li> <li>• One Assistant Cook</li> <li>• One helper</li> <li>• Three Cleaners</li> </ul>
	Sleeper Coach (both AC Two/Three Tier and Non AC Sleeper	<ul style="list-style-type: none"> <li>• One waiter per coach</li> </ul>
	Unreserved accommodation	<ul style="list-style-type: none"> <li>• Two additional waiters</li> </ul>

No fare paying passenger seat/berth shall be allotted to any of the above said staff.

Normally, the Zonal Railways may give passes as per the maximum limits specified in this circular. However, CCM/Catering may reduce the number of staff and correspondingly passes on need basis with a proper justification to be placed on record.

There should be a proper Medical Certificate with each of the passes holding employees/licensee staff.

Kindly acknowledge receipt.

  
**(Jayant Singh)**  
**Director (Tourism & Catering)**  
**Railway Board**

  
**(O.P. Chawla)**  
**Director, Traffic CommI(G)**  
**Railway Board**

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